**SERVICE REQUEST FORM**

**TO,**

**The Manager,**

**RAMANAGARAM URBAN CO-OPERATIVE BANK LIMITED**

**RAILWAYSTATION MAIN ROAD,**

**RAMANAGARA. 562159.**

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 **SB/CA/OD/CC A/C No.**

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**Name:**

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**Mobile No: Land Line:**

**PLEASE TICK THE APPROPRIATE BOX**

1. **CHANGE OF ADDRESS (Please enclose Proof of Address)**

**Old……………………………………………………. New……………………………………………………….**

 **………………………………………………………….. ………………………………………………………………**

 **…………………………………………………………… ……………………………………………………………….**

 **City ………………………………………………….. ……………………………………………………………….**

 **Pin code:………………………………… ……………………………………………………………..**

 **Tel No…………………………… Mobile No…………………………………….. E-mail ID…………………**

1. **CHEQUE BOOK REQUEST**

**Please issue New Cheque Book of ……………………………. Leaves.**

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 **3. STATEMENT (Please debit the charges to my A/C)**

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  **Statement required from date …………………………… to ………………………..**

 **4. ISSUE OF DUPLICATE PASS BOOK (Latest three photographs required)**

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 **Misplaced**

 **5. STOP PAYMENT REQUEST**

 **Cheque No…………………to…………………… No. of Leaves……………. Amount………………………**

 **Drawee Bank………………………………… Date………………………………Payee’sName………………………**

**6. SMS ALERTS**

 **Please give SMS Alert to my Mobile No………………………………………………..**

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 **7. Signature Verification**

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**8. Demand Draft Cancellation**

 **Demand Draft Cheque Number……………………Date…………………..Amount……………………………**

 **Fvg………………………………………………………………… Please cancel the above DD and credit to My**

 **SB/ CA/ OD A/C No……………………………………………………………. / Pay Cash.**

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**9. PAN No. (For TDS)…………………………………..**

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 **Form 15 G/ 15 H Submitted Please refund TDS Recovered**

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 **10. Please Convert my/ our A/C……………………………………………… in to joint A/C by adding the Name of Smt. Sri…………………………………………………….. ……………………Mode of Operation …………….**

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 **11. I have not operated my account for the past ……………… months/ years, please activate my account.**

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**12. Please set up Standing Instruction: Debit A/c ……………………………………………..**

 **Credit A/C …………………………………………..**

 **Amount of Rs…………………………… From …………………..(Date) to…………………. (Date)**

**13. Please Close my account No.……………………………………………………………………, and pay cash / transfer the same by NEFT/ RTGS to my A/C details are ………………………………………………….**

**…………………………………………………………………………………………………………………………………………**

**………………………………………………………………………………………………………………………………………**

**By surrendered of un used cheque Nos……………………………………………………………………………**

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 **14. OTHERS (Please mention here)…………………………………………………………..**

 **Sir / Madam,**

**I request you to with my above request and debit the charges to my account mentioned as above.**

**Signature of the Customer……………………………………………….**

**Name: ………………………………………………………………………………….**

**Address……………………………………………………………………….**

**…………………………………………………………………………………….**

**……………………………………………………………………………………..**

**Signature Verified**

**Officer**

 **Manager’s Remark:**